

Requests will only being accepted September 15th — April 15th



# Virginia Tech Department of Athletics

## Student-Athlete Community Outreach Request Form

Thank you for requesting Virginia Tech student-athletes to attend your community outreach event. To receive consideration, request forms must be submitted at least two (2) weeks prior to the date of your event. Only completed Community Outreach Request Forms will be considered. In addition to participating in community outreach requests, Virginia Tech student-athletes also have team community partnership commitments. In an effort to respect the time constraints placed on our student-athletes, requests will be limited to two (2) per month and will be processed on a first come, first serve basis. Please be mindful of this when submitting your request. As a reminder, there are NCAA guidelines to which we must adhere. The Virginia Tech Athletics departmental policy limits participation in events located more than 30 miles from Blacksburg. **Submitting a request does not guarantee that the request will be fulfilled.**



Unfortunately, we are unable to guarantee requests for individual student-athletes



### Title of Event

### Location of Event

\_\_\_\_\_

Street

City

State

Zip

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

Date of Event: \_\_\_\_\_

Start Time of event: \_\_\_\_\_

Student-Athletes Arrival time: \_\_\_\_\_

Total Time Required: \_\_\_\_\_

Size of Audience: \_\_\_\_\_

Age of Audience: \_\_\_\_\_

Please provide a detailed description of the activities of the event and your exact expectations of Virginia Tech Athletics' participation in the event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### For Office Use Only

- Compliance Approval
- Confirmed with contact
- Notified SID

Student-Athletes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*Please Fax form to (540)231-3542\*\***

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